

## **CONGRESSIONAL DISTRICT LIAISON**

**A Congressional District Liaison (CDL)** is a NARFE federation position that serves as a liaison between a member of Congress' office and the NARFE chapters within the Congressional District. A CDL would be recommended by the National Legislative Chairman and appointed by the Iowa Federation President for a term of two (2) years, beginning January 1<sup>st</sup> of the new Congress (i.e. odd number years).

The CDL will be the public face of the Association to members of Congress and their staffs. A key role of the CDL is to build and maintain a relationship between the Congressional office and NARFE members in a nonpartisan manner. NARFE is a nonpartisan organization.

### **QUALIFICATIONS:**

Must be a registered voter and must reside in the respective Congressional District.

Must be familiar with the NARFE Association.

Must be familiar with the Chapters located in the Congressional District.

Should have access to email and the internet; be familiar with the NARFE website, (Protect America's Heartbeat (PAH)); and Legislative Action Center in HQ.

Must be familiar with current legislative issues.

Must represent NARFE in a professional manner and dress in casual business attire.

### **DUTIES AND RESPONSIBILITIES:**

CDL- work with guidance and supervision of the Federation National Legislative Chair, but will primarily schedule own activities.

CDL- become well known with the member of Congress and staff.

CDL- attend public events where the Congressman is speaking.

CDL- wear a badge or logo apparel items at all events.

CDL- attend NARFE-PAC sponsored fundraiser functions.

CDL- coordinate efforts with all NARFE Chapters in the Congressional District to support Legislative Alerts such, as letter writing, phone calls, and visits to Congressman's office.

